



Vacancy Announcement: Principal of Upper School Grades 6-12

About the School: At Statesville Christian, we have a comprehensive program of study for Grades K-12 that includes strong academics, spiritual growth, athletics, and extra-curricular activities. We are fully accredited by Association of Christian Schools International, Cognia and the NC Department of Non-Public Instruction.

Position Description: An experienced school administrator is needed to administer, supervise, and coordinate all functions of the middle and high school program currently consisting of 94 middle school students, 110 high school students, and 21 teachers. A strong understanding of instruction and curriculum is desired along with superb skills in communication, writing skills, technology skills that increase efficiencies, and interpersonal skills that quickly build relationships.

Furthermore, the candidate of choice must align closely with the values of the Christian faith, be willing to work extended hours when needed to support the total school program and see the position as a long-term opportunity which could lead to consideration for the role of Head of School in our succession planning.

Specific Duties include oversight of instruction, teacher evaluation, student discipline, supervision scheduling, communication to staff and parents as needed, faculty meeting support, rotation duties for extracurricular events and athletics, and support of all school programming as part of the leadership team.

Application Details: Candidates should submit the following: letter of interest; resume that includes skills, past experience, credentials, and sample accomplishments; and sample documents that include: a letter written to your staff, letter to parents, one faculty agenda, and two samples of self-created spreadsheets. You are encouraged to send up to three additional document samples that illustrate your leadership and management skills that might distinguish you from other candidates.

Inquiries and Submission to: Dr. Stephen Jordan, Head of School
sjordan@statesvillechristian.org Phone 704-873-9511

Timeline: Applications will be received until the position is filled.